



www.westlothiangymnastics.com
West Lothian Artistic Gymnastics Club SCIO Charity No SC043925

Party Booking Agreement

Terms and Conditions

- Parties are 1 hour 45min in duration - 1 hour in the gym centre plus 45mins in party room.
- Access to the party room is provided during the gym session to allow for set up time. WLAGC does not provide food, drink, table covers or decorations.
- WLAGC will provide 2 coaches for up to 30 children.
- The party price of £250.00 admits up to 20 children. Additional children may be admitted at an additional cost of £10.00 per head but additional places must be booked a minimum of 2 weeks in advance of the party to ensure adequate staff ratios.
- Party bookings are confirmed by payment of a non-refundable £100.00 deposit. This payment and the £150.00 balance plus additional child cost (due 10 days prior to the date of the party) should be paid into our Club Account – details provided on booking.
- There will be an additional charge of £20.00 should the party run over the agreed finish time.
- The party organiser must ensure that the parents of the children attending the party are aware that it is a gymnastics party and that activities will be taking place in a gym.
- The party organiser must keep a list of the emergency contact numbers for all the children attending to allow contact in the event of an accident or emergency.
- Children should wear appropriate clothing such as t-shirt shorts/leggings and bare feet. Long hair must be tied back, and earrings removed or taped over, if newly pierced. Adults must remove all outside footwear whilst in the gym area.
- WLAGC coaches have the right to:
 - Prohibit any activity that he/she considers to be dangerous or unsuitable and to restrict the use of items of gymnastics equipment or area of the gym as necessary;
 - Refuse entry to the gym of any child who is not suitably dressed or not able to safely use the apparatus due to illness/injury or inappropriate behaviour.
- No food or drink may be taken into the gym area.
- The party room should be left clean and free from all rubbish.
- Party organisers should direct any enquiries to the club via the email address shown at the top of this letter.

Party Booking Form

Signatories



Level 3 Accredited

I (full name of party organiser).....agree to the Terms and Conditions stated above and understand that West Lothian Gymnastics Club will not be held responsible for any personal loss and/or injury during the use of the gymnastics centre and its equipment unless caused by negligence or breach of statutory authority.

Signed:..... (Party Organiser)

Date:.....

Name of Child	
Preferred Date of Party	
Preferred Time of Party	Saturday 4:30pm – 6:15pm Saturday 6.45pm-8.30pm Sunday 6.30-8.15pm
No of Children Attending	
Age of Birthday Child	
Party Organiser Contact Number	
Party Organiser Address	
Party Organiser Email Address	
Please tell us if your child is a current member of WLGC?	

